

YAC Applicants Privacy Notice

Thank you for your interest in joining the Youth Advisory Council (YAC) at Bank of Bahrain and Kuwait B.S.C. (BBK).

By applying for this program, you consent to BBK collecting, storing, and processing your personal data for the following purposes in line with the Youth Advisory Council recruitment process:

- Screening
- Evaluation
- Contacting you for interviews
- Negotiation
- Background verification (if required)

The personal data we would like to process, may include but not limited to:

- Personal details e.g. your name, photograph, nationality, address, date of birth, telephone number, and email address
- Education qualifications
- Employment history
- Volunteer activities and community service
- Social media profiles
- Motivation for joining YAC
- Personal Strengths

We may request more personal information (e.g. a copy of your CPR), if required during recruitment process for the purposes mentioned above.

Your privacy is important to us. As per applicable privacy laws, we would like to inform you that your data is retained by BBK for the aforementioned purposes, and protected with appropriate security controls to prevent unauthorized access and/or disclosure. Our various security measures include but are not limited to rigorous access controls either from network or application level. BBK limits access to personal information to those working with BBK and its Group Companies (branches, subsidiaries, and other associated companies), regulators, government authorities, vendors, consultants, external auditors and appointed experts, employees, contractors, business partners or agents who require such access in connection the purposes mentioned above or for other legitimate business purposes or as required to comply with the relevant laws and regulations.

Your rights under Law No. (30) of 2018 with Respect to Personal Data Protection Law (“PDPL”)

Requesting access to your personal information

The PDPL provides you with the right to request access and obtain details about the personal information we hold in relation to you.

Objection to processing of your personal information

The PDPL gives you the right to object to the processing of your personal information if such processing causes substantial and unwarranted harm or distress

Requesting amendment, blockage or erasure of your personal information

PDPL provides you with the right to request rectification of your personal information if you believe that the information we hold is incorrect, incomplete or out of date. You also have the right to request that your personal information be blocked or erased.

Complaints to the Personal Data Protection Authority

PDPL provides you with the right to submit a formal written complaint to the Personal Data Protection Authority in the cases where you have reason to believe that any violation of the provisions of the applicable privacy laws has occurred or that we are processing Personal Data in contravention to its provisions.

You may contact The Personal Data Protection Authority in Bahrain through: <http://www.pdp.gov.bh/>

Retention Period

The information you provide will be retained by BBK up to 2 years and might be used to contact you for any future YAC positions that arise during that period.

Acknowledgment and Consent

By submitting the application, I confirm that I have read the above and fully understood why BBK retains certain personal information pertaining to me and also give my consent for BBK to collect, process and retain this information

You have the right to withdraw your consent at any time. If you do so, we will stop processing the data for which consent has been withdrawn. However, withdrawing consent may require the Bank to make a decision on your YAC recruitment based solely on the information available at that time. If you wish to withdraw your consent or want to know more about your Personal Data processing and privacy rights, kindly contact us at: DataPrivacy@bbkonline.com